Assessing and acting on changes in a clearance holder's circumstances

This guide is for your organisation to assess a clearance holder's continued suitability if a security incident, change in personal circumstance, or HR issue is reported.

Examples of changes in circumstances	\sum	Potential impact	Assess the impact		
Deliberate involvement in criminal activity Repeated or intentional breach or security incident Repeated failure to report change of circumstance Association with criminal groups Addictive behaviours (e.g drug, alcohol, gambling) Accidental or one-off breach or security incident Unintentional involvement in criminal activity Disciplinary procedures Change in mental health and wellbeing Change in close personal relationship Significant change in financial circumstance Major medical event Change in residency status or citizenship (Inform NZSIS vetting support) Relatives moving to countries of security significance Moving to a foreign country Victim of crime Change of address or living arrangements eg flatmates,		<image/> <section-header><section-header><image/><image/></section-header></section-header>	<text><text><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></text></text>	ESCALATE IF NECESSARY	 Cancel clearar Suspend or lim locations until it Request extern (Police and/or Request a revit Confirm the clear Monitor for cord Monitor for cord Monitor for cord Consider request (as a clearance) Consider request Record the chast Nonitor for cord Request intern Record the chast Consider request No further action
Air bnb guests, boarders, other whānau members Name change Emergency clearance upgrade Change of role or employment type within organisation		<i>Little</i> impact on clearance suitability			 Record the cha Consider if the No further action



Possible actions

- ce pending full investigation
- t access to classified information, assets or work
- vestigation is over
- al assistance to investigate concerns
- NZSIS)
- ew for cause with NZSIS vetting
- arance holder's understanding of their requirements
- inge in your own systems
- cerning behaviour
- cerning behaviour
- al assistance to investigate (HR, Security, Legal)
- esting a review for cause with NZSIS Vetting
- arance holder's understanding of their requirements
- holder)
- inge in your own systems
- cerning behaviour
- sting a review for cause with NZSIS vetting
- arance holder's understanding of their requirements
- sting assistance from the line manager,
- m HR if needed
- nge in your own systems

cerning behaviour

- al assistance to investigate (HR, integrity team)
- ange in your own systems
- esting assistance from the line manager,
- m HR if needed
- on required

inge in your own systems clearance is still required on required

This diagram is a guide only. Please seek further advice if required.